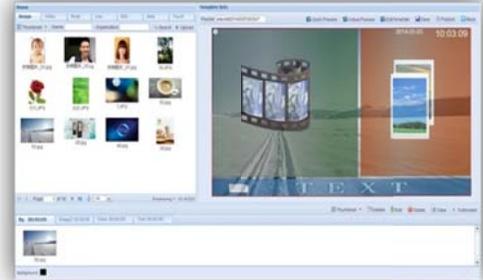# Gallery BrightShow™ Cloud Quick Start Operators Guide

Here is a brief guide to use the BrightShow Cloud to publish programs and manage users and players. More detailed explanations will be given in the full users manual.

1 Prepare Media Files

a)   Click the menu **Media**.
b)   Click **Image** on the left navigation pane。
c)   Click **Upload** to upload images that you may use.
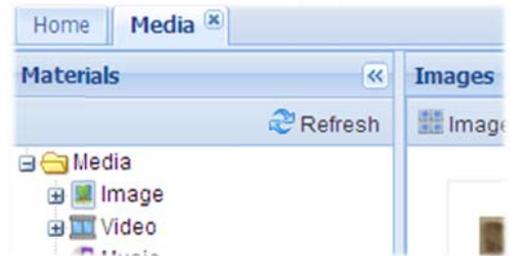d)   Upload videos and other media files the same way.

2 Design Templates (or use existing Templates)

a)   Click the menu **Program > Template**.
b)   Choose the template type on the left pane.
c)   Click **New** to choose the player operating system.
d)   Enter the required information and then design the layout.

3 Compile Programs (Make Playlist)

a)   Click the menu **Program > Playlist**.
b)   Click the button **New**.
c)   Choose the template you designed in step **2**.
d)   Add media files to the template and make playback settings.
e)   Click **Save**.

4 Publish Programs

a)   Click the menu **Program > Publish** or the button **Publish** just after you complete your program to open the publish page.
b)   Choose the program type, playlist or scroll text.
c)   Click **Add** to add playlists or scroll texts you want to publish to players.
d)   Set publish attributes include playback mode and the schedule.
e)   Choose your target Playback players.
f)   Click **OK**.